## April 10<sup>th</sup>, 2023 Town Administrator Update:

- I am still working with the state on the public records information request put forth by a resident. The town was granted a 30-business day extension by the state given the magnitude of the information requested. I then gave the requestor an estimate of fees, which the requestor is now appealing with the state.
- Jonathan Boschen and I discussed both plans for town meeting and also the poor sound quality of the OWL recordings at Selectboard meetings. He plans to have FCAT record all our Selectboard meetings from now on -hurrah!
- Jan Ameen, Chris Waldo and I met to discuss the upcoming transfer station second public forum.
- Mike Koceila, Jan Warner and I met to discuss the Management Letter from Roselli & Clark, our auditors. There are several things they are unaware of that we have taken proactive steps to fix, such as our cyber security trainings and assessment, and changing the policy for acquiring permit stickers at the transfer station, which I will make them aware of. They highly recommend removing all use of cash at the transfer station.
- I attended a zoom call put on by Senator McGovern concerning financial aid for fire equipment. It doesn't look promising for Conway, but I will continue to explore with the Senator's office.
- I put together the draft warrant last week to make sure all requests were included and will continue to work on the warrant and omnibus budget over the next two weeks. The vote on the final warrant will be at the Selectboard meeting on April 24<sup>th</sup>.
- I was unable to take off last Friday so plan to take this Friday off instead.