

## **July 1<sup>st</sup>, 2024 Town Administrator Update:**

*Town Hall and Town Offices will be closed July 4<sup>th</sup> & 5<sup>th</sup>.*

### **Grants**

Awaiting word on MVP and the MassWorks STRAP grant applications.

### **Transfer Station**

As of today, 323 vehicle decals have been sold. Adam is still covering Saturdays through July 13<sup>th</sup> for decal sales. A resident recently came in to ask how to deal with having someone house sit in terms of dropping off trash without a vehicle decal. With the board's approval, I can create a one-day pass which would have the resident's name, address, license number, dates to be used and signature. The resident could come in and get the passes, sign them (I would keep copies) and then have the housesitter hand them to the attendants in lieu of seeing the decal on the vehicle. This is done in other towns, and this is the first time I've been asked about this option, so I'm sure it won't be required very often.

### **Police/Board of Health**

The five defibrillators were delivered last week!

### **Miscellaneous**

I attended the annual Small Town Administrators of MA (STAM) meeting last Thursday. The meeting was focused on financial matters, such as how to conduct internal audits and read auditor reports (our own auditors, Roselli & Clark, were there presenting) and also how to create forecasting data. I plan to focus on creating a forecast for the FY26 budget season, which will include revenues, expenses, capital needs, etc. with a 5-10 year lookback and 5 year out forecast, in conjunction with our financial team (treasurer, collector, accountant, assessors) and the Finance and Capital Improvements Committees.