

## **March 6<sup>th</sup> , 2023 Town Administrator Update:**

- I attended an MMA update on their new Human Resources training center and portal, Zywave. This new site is a huge help, and includes resources such as updating personnel handbooks, how to conduct interviews, keeping current on legal requirements, etc.
- I had a chat with Carrieanne Petrik of the Municipal Vulnerability Program, and discussed the Expression of Interest I had sent in previously. Her advice is to apply for a two year planning grant; MVP's grant are broken out into three types, planning, permitting and action. The first year of the grant would include data gathering, such as the hydraulic and hydrologic studies, and then the second year would be deciding upon nature-based solutions to problems identified in the data gathering. The second year would include a lot of community involvement and input, and the deliverable would be a preliminary design for any projects decided upon. There is a second grant which I expressed interest in which will be coming out in April, called MVP 2.0. Eventually all MVP municipalities will be required to do these activities, and basically the state is hoping to use what has been learned about social resiliency through the pandemic as a building block to more community engagement. The anticipated funding is \$50,000, and five communities in each district will be chosen as 'pilot' communities. I am very hopeful that Conway could be one of those five. The MVP planning committee will be meeting this week to review the plans for the applications.
- I attended the second of six OSHA trainings for town administrators concerning transfer stations, put on by Lynn Rose & Jan Ameen. At some point we will be given a binder with all the necessary information, and I will need to coordinate information with our Fire Chief and Emergency Management team.
- John Craine and I began a review of the special revenue funds in the town. We will continue to meet to make sure there is documentation on how each is to be handled and track expenditures long term.
- The Community Preservation Committee met and discussed three school related applications, a stage curtain for the Grammar School, annual assessment for the track repairs and funding for resurfacing the tennis courts. The first two failed; the tennis courts passed and will be put on the June 3<sup>rd</sup> warrant.