Town Administrator Update, 11-22-21

Town Offices: We have secured ProShred to provide a console in Town Hall as well as one in the Town Office for secure shredding services. I did obtain a very competitive price, and now the shredded paper we produce will be recycled, as the MRF no longer accepts shredded paper and therefore the paper from our old shredder was going to the trash.

Transfer station: The new heater has been installed in the TSA shed. We will also be working to remove the wood from the exit road to help create more parking for the Mall. Christmas falls on an open day this year, so the Transfer Station will be open Friday December 24th and Sunday December 26th but closed on Christmas Day.

ARPA Working Group: The working group has had its first meeting, and is beginning the process of assessing the impact of Covid on Conway, and reviewing possible uses for the funds.

The Town Hall Renovation Committee has had its first meeting. The committee reviewed the past plans and work which has been done to date, such as the insulation of the ceiling. It was decided that the two first steps are to assess the needs of each department, board and committee with respect to space for work and storage, and to again investigate either an elevator or lift to make the building ADA compliant.

CEDC: The Community and Economic Development Committee has had its first meeting, at which Joe Strzegowski gave an historical background on the community leachfield project. The committee will be developing its goals and objectives after members are put forward for appointment at the next Selectboard meeting.

Cyber Security: Roy and I have been attending the webinars hosted by the FRCOG. I have attached a picture from one of the webinars which shows all the areas within the town which handle sensitive information. This data must be catalogued as part of the town's incident response plan, and that could be a lengthy process. The town does have cyber security insurance through MIIA, and I will be reviewing that coverage with MIIA.