

Town Administrator Update, 9-13-21

Personnel:

Laurie Lucier has agreed to fill in temporarily as the Board of Health Clerk until the job is posted and filled. She has moved all her files except for her computers to the Assessor's office, and we will wait to see if the BOH office moves into the Town Offices until after the Clerk's position has been filled permanently.

The Personnel Committee is currently inoperative and all positions are unfilled. I have many issues I would like to review and revise in our personnel policies, and would very much appreciate having a full Personnel Committee membership. Any person wishing to join the Personnel Committee may not be an employee or elected official of the Town for three years prior to the appointment. If anyone is interested, please contact me.

Financial:

I have submitted the 5th quarter expenses for Covid related materials to the State. There will be one more submission due in December.

The Town has already received \$98,000 of the \$568,000 in ARPA due to the Town. The funds are coming in in two ways, one portion as a direct payment to the municipality, and the rest as a portion funneled through what would be a county portion, but since we have no county, comes through separately. I would like to create a working group to help manage these funds, with at least one Selectboard member and one Finance Committee member, and perhaps a member of the Planning Commission.

Schools:

I have had my first meeting with the Town Administrators from Whately, Deerfield and Sunderland, as well as Darius Modestow and Shelley Poreda. We discussed methods for ensuring the towns are notified if students attending Smith Vocational change their majors after the first year, along with upcoming capital expenditures and upcoming union negotiations. We will meet again sometime in late October or early November to begin pre-budget discussions.