**Committees**

 I have been working with the Planning Board to help ensure the best outcome from their deliberations regarding the special permit for Roaring Glen Farm. Their options are limited to ensuring that the Town by-law is enforced. Items such as flood lights may be controlled, but the Planning Board is not in a position to deny the special permit if the operation’s plan complies with Town and state law—it can only make conditions, and the nature of those are limited.

 I’ve been working with the Capital Improvements Planning Committee to produce a comprehensive list of items to consider, and Tricia Vinchesi met with the Highway Superintendent to see his trucks and equipment. I anticipate that the presentation of capital items at Town Meeting will be organized and informative, although it will probably take well into FY 2021 to produce a comprehensive capital improvements plan.

 **Departments**

 The Town has received its first distribution of room rental taxes, $1,632.93 for the months of September, October, and November. If these three months are average, over twelve months, the Town should receive about $6,532 each year from our room tax.

 I’ve been working with Ron and Town Counsel trying to find a workable approach to people plowing snow into the street. The trails of snow often turn into bars of ice. It has gotten much worse this year. It may be time to bring back the proposal to make it a Town by-law; there is a similar state law, but it only covers state highways.

 I have revised the draft Invitation for Bids for the Town Hall cupola and other repairs (the pillars and related work at the front door), gotten comments from the FRCOG, and am continuing to work with Malcolm Corse and the Building Maintenance Manager on specifications.

 I had a conversation with Karl Bryan of the Massachusetts Office on Disability regarding the unsuccessful grant proposal for the Town Hall lift, who said that there was an unusual amount of competition this year, and that Conway has already received two grants, one for planning and one for implementation (making the first-floor Town Hall bathroom accessible). Also, competition for higher-end projects is even more competitive. He encouraged the Town to re-apply, and noted that the proposal was otherwise favorably reported.

 I regret to inform you that Philip Snow has resigned from his position as Assistant Emergency Management Director, citing his need to be fully available for Eaglebrook should any local disaster take place.

 The recycling contract is being discussed by DEP and the FCSWMD, who is asking for a one-month extension to solve some apparent non-compliances with state and municipal law. Town Counsel agrees with the points made by the FCSWMD’s counsel. The FCSWMD advises Towns to sign the contract and turn them in to the FCSWMD; they’re working on getting DEP to issue an addendum for signing later. Also, the MRF Advisory Board has voted to request that DEP send all towns an official amendment to attach so everyone has the same language. The FCSWMD is asking DOR-DLS to review the language as well.