

**Agenda**  
**Selectboard Meeting**  
**Monday, August 15, 2022, 6:00 p.m.**  
**Town Hall, 5 Academy Hill Road**

**Present for the Selectboard:** Phil Kantor, Chair; Erica Goleman, Chris Waldo.

**Others Present:** Rich Rogers, Janice Warner, Alan Singer, Jana Aldrich, Bob Van Gelder, Kendal Clark, Robert Llamas, Chief Ouimette, Ron Sweet, Chris Larabee, Véronique Blanchard, Town Administrator; Adam Reed, Assistant to the Town Administrator

**Minutes**

**A motion from Phil to approve the minutes of August 1, 2022. Erica seconded, all said aye and the vote was unanimous in favor.**

**Warrants**

**On a motion from Erica to approve the Accounts Payable Warrant W23-05 in the amount of \$196,407.61; the Payroll Warrant PW23-05 in the amount of \$89,642.05, and the Payroll Deduction Warrant PDW23-05 in the amount of \$21,853.84. Phil seconded, all said aye and the vote was unanimous in favor.**

**Meetings Attended by  
Select Board Members**

None

**Public Comments**

None

**Unfinished Business**

None

**New Business**

*Concerns regarding the Aldrich property and it's use by an increasing number of people not from Conway.*

An increased number of swimmers are using the property that are not residence of Conway. The land is posted but the neighboring residence are dealing with cars parked along Reed's Bridge Road, people making dams in the river along with other disrespectful behavior to the area. Ron Sweet advised that the road surface is not damaged or threatened by the currant usage. The Chief encouraged the owners to repost the entire property as a first step and the police and surrounding citizens will continue to keep a watch on the land. Bob Van Gelder and Kendall Clark agreed along with Chief Ouimette and the Select Board. This will be closely monitored by all involved.

*Rich Rogers updated the Selectboard on the state of town investments.*

Due to the recent state of the economy, the towns portfolio has taken a rare decline. Rogers is taking appropriate steps to shift money's around to more stable investments and is sure that this is a temporary occurrence.

*Vote to authorize a liquor license for the new Conway Trading Post convenience store.*

**On a motion from Erica to grant a liquor license to the Conway Trading Post, Phil seconded, all said aye and the vote was unanimous in favor.**

*Vote to sign a letter to endorse Paul Mark for State Senate*

**On a motion from Erica to endorse Paul Mark, Chris seconded, all said aye and the vote was unanimous in favor.**

*.Vote to sign Vertex decommissioning agreement.*

**On a motion from Erica to have Phil sign the Vertex decommissioning agreement, Chris seconded, all said aye and the vote was unanimous in favor.**

*Discussion on Selectboard*

Project discussions were tabled for 30 days.

*priorities for projects in Conway.*

**Items Not Anticipated 48 Hours in Advance of the Meeting**      None

**Town Administrator update**

- I met with Phil and Amanda today to discuss the update to the emergency operations center manual, which we will be undertaking soon. Amanda is updating the Community Emergency Management Plan (CEMP) for MEMA, and I will be reviewing the town's 2020 Hazard Mitigation Plan so we can incorporate all three for future emergency planning.
- I attended the MIIA Risk Management webinar today, and again heard that professional liability (claims for discrimination, accommodations, etc.) as well as attritional losses (lack of preventive and routine maintenance of property) are the two largest insurance concerns at this time for MIIA communities. I will be applying for the MIIA grants again this year (last year we were granted but unable to purchase some new ladders for the transfer station) for ladders, multi factor authentication and possibly some other safety equipment for the Highway Department. Slips, trips and falls are their biggest safety concern. I also learned that Massachusetts is moving to becoming a State Plan State with regards to OSHA. <https://www.osha.gov/news/newsreleases/national/06292022> Thankfully, the solid waste district has already provided OSHA training for our TSA's.
- Last week the website working group met with Montague WebWorks, who is designing our new website. They have a template up for us to look at and review, and the next step the town needs to take is to decide upon the hierarchy of buttons on the front page, i.e. what are the big topics we want listed, and what will be nested under each big topic. Once the town has that in order, it shouldn't take too long for the website to go live.

**Select Board member comments/concerns**      None

**Mail**  
*A vote to appoint someone to the FRTA representative position.*

**On a motion from Phil to appoint Erica as the FRTA representative, Chris seconded, all said aye and the vote was unanimous in favor.**

**Announcements**

The August 29<sup>th</sup> meeting will be largely devoted to discussion of the Transfer Station. Jan Ameen will be present.

**Next Meeting**

August 29, 2022, 6:00 p.m. at the Town Hall in Conway.

**Adjourn**

**At 7:14 p.m. on a motion from Phil to adjourn, Erica seconded, all said aye and the vote was unanimous in favor.**