

**Agenda**  
**Joint Meeting:**  
**Selectboard and Board of Health**  
Monday, June 28,2021 – 6:00 p.m.  
Town Hall, 5 Academy Hill Road

**Present for the Selectboard:** Phil Kantor, Chair; Bob Armstrong; Erica Goleman

**Others Present:** Phoebe Walker, FRCOG; Jackie Choate, Devon Whitney-Deal, Tilda Hunting, Board of Health; Carl Nelke; Ross Perry, Interim Town Administrator; Véronique Blanchard, Ton Administrator; Louise Beckett, Assistant to the Town Administrator

**Called to order** Phil called the meeting to order at 6:18 p.m.

**New Business**

*Appoint Andy Levchuk and Phyllis Craine to the Zoning Board of Appeals*

On a motion from Phil to appoint Andrew Levchuk and Phyllis Craine to the ZBA  
Bob seconded and the vote was unanimous in favor.

On a motion from Erica to serve as an alternate or associate on the ZBA in case there is a need for a quorum, Phil seconded and the vote was unanimous in favor.

*Discussion on Amendment to the Agreement for Services with FRCOG*

Phoebe explained the amendment. The health district was created in 2011 to provide a county-wide planning process for the 20 towns in the County. Others have joined and there are now have 16 towns participating. There are Four programs: public health nursing; private wells/title 5; Community Sanitation and Food tasting. Any town can be a member of any of the programs; Conway currently only uses Health Nursing Services. The thought is that sanitation should be added to the nursing contract. This would be a big change from the town's past involvement. Two health agents would be added: Randy Crochier and a second agent. They would perform inspections for food safety and community sanitation. They inspect anything where food is being served, as well as housing complaints and summer camps. This is a shared permit fee schedule. Funding is collected through the on-line permitting program. The agents come to all the Board of Health meetings. Reports are emailed to the board and available for public review. Tick testing is also available. They meet monthly and have oversight with hiring. Questions were raised on the amount of money and effort needed to bring current businesses up to date according to FRCOG rules; that it might be a hardship for businesses in town. Carl had voted against this program because it's not cheap to try to get out of the contract if you find it isn't working for you. It would be helpful for Conway to be a part of this program because the state is going to be coming down with increased regulations. Question on amount of fees. When we get inspections through FRCOG the inspector is certified. Otherwise, we're counting on volunteers, who may not have the necessary training. Having nursing only does not generate income, but all the other programs do: food, short-term lodging, etc. generate income. The contract needs to be signed by June 30, so the question was asked if we could cross off the software change. On a motion from Phil to vote to instruct the chair to sign the agreement, Bob seconded. Erica said she was uncomfortable on voting and needed more information so she abstained, but the motion carried.

*Town Administrator update*

Insurance:

- After reviewing multiple proposals from two providers, we have decided to select a new company for Injured on Duty coverage. VFIS with National Union Fire Insurance Company of Pittsburg, PA. They have the same or slightly better coverage than our previous carrier, plus no age limits on their policy which is important considering Conway has members of the Fire and Police Dept's over the age of 70.

Building:

- I group of residents and employees surveyed the landscaping in front and along the side of the Town Office and agreed that the bushes were so overgrown that a complete removal was appropriate. In case you haven't noticed, all new shrubs and flowers are in place. Many thanks to Ron Sweet for arranging for this work. The Town Office Building looks much better.

Personnel:

- The new Town Administrator officially started today. I will be here this week and next and available afterwards if needed.

*Announcements*

Carl Nelke was presented a 'gold shovel' with gratitude by the Board of Health members for his 23 years of service. Inscribed on the shovel were the words "we dig it".

*Next Meeting*

July 19<sup>th</sup>, 6 p.m.

*Adjourn*

7:00 p.m.