

Minutes
SELECT BOARD
Monday, July 6, 2020
ZOOM MEETING

<https://us02web.zoom.us/j/86023347904> (Enter Meeting ID: 860 2334 7904 #)

To call in via telephone: Dial 929-205-6099 (Enter Meeting ID: 860 2334 7904 #)

Select Board present: Bob Armstrong, Chair; Erica Goleman; Phil Kantor (all remotely)

Others present (all remotely): Thomas Hutcheson, Town Administrator; Lisa Turowsky, Assistant to the Town Administrator

Minutes

June 22, 2020

June 29, 2020

Warrants

Vendor Warrant FY20: \$90,673.87

Vendor Warrant FY21: \$223,394.41

Payroll Deduction Warrant FY21: \$24,785.70

Payroll Warrant FY21: \$105,680.10

- **On a motion from Armstrong to approve Vendor Warrant FY20 \$90,673.87; Vendor Warrant FY21 \$223,394.41; Payroll Deduction Warrant FY21 \$24,785.70; and Payroll Warrant FY21 \$105,680.10, seconded by Kantor, Goleman voted aye, Kantor voted aye, Armstrong voted aye; the vote was unanimous in favor.**

Meetings Attended by Selectboard Members *None.*

Public Comments *None.*

Organization of the Select Board

Elect Chair and Secretary

Kantor nominated Armstrong as Chair, seconded by Goleman. Vote was taken on nomination of Armstrong,

- **On a motion from Kantor to elect Armstrong as Chair, seconded by Goleman; the vote was unanimous in favor.**
- **On a motion from Armstrong to elect Kantor to act as Clerk, seconded by Goleman; the vote was unanimous in favor.**

Old Business

End-of-year transfers between accounts

- 1) Selectboard hourly/clerical wages was over by \$382.05 (probably a mis-posting.)
- 2) Select Board general expenses: over by \$891.97, due primarily to an unexpected desktop computer purchase and configuration for the Treasurer, which was not included in the IT budget. At the time, the Select Board budget seemed suitable. As an unexpected purchase, this would also have required a transfer if had been in the IT budget.
- 3) Assessors general expenses, over by \$1,329.03. The Assessors disputed this number as they believed some of the expenses should have been assigned to the revaluation account. However, the postings have not yet been changed, and so this item should be authorized.
- 4) Operations Support, Fire, Grammar School, and Health COVID-19 expenses, at \$2,292.50, \$12.04, \$336.70, and \$48.53. These are all slated to be reimbursed by the State, but again, if the transfer is authorized, the Accountant can choose the best means for dealing with the deficit.
- 5) Vocation/Tech. School Assessments, over by \$924.86. This was due to more transportation costs to Smith Vocational and Agricultural High School than expected.
- 6) State Assessments and Charges, over by at least \$23,336, due to funds related to school choice. The Town Accountant notes that this can be ignored, as DOR allows assessments to run a deficit, as this can change after the tax

recap process. The Select Board did not authorize this, so there's no reason for the Finance Committee to vote on it, votes of both boards being necessary for a transfer to occur. Also, the figure of \$23,336 is not final, and could rise.

7) Chief Baker informed Select Board member Phil Kantor that he was going to be running a \$3,000 deficit attributable to equipment repair. The Select Board voted to transfer that sum as part of the total.

- **On a motion from Armstrong to approve deficit transfers totaling \$5,835.63, seconded by Kantor, Armstrong voted aye, Kantor voted aye, Goleman voted aye; the vote was unanimous in favor.**

Re-opening Town Offices

Hutcheson gave a brief update. After a few more tweaks, Town Offices should be ready to partially open, probably still with staggered hours.

Next Meeting: Scheduled for Monday, July 20, 2020, at 6:00pm **via Zoom.**

The listing of agenda items includes matters reasonably anticipated by the Chair to come under discussion at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.