

Minutes
SELECT BOARD
Monday, July 8, 2019 6:00 p.m.
Town Office, 32 Main Street

Select Board present: John O'Rourke (chair); Phil Kantor

Others present Dan Fentin-Thomas, FCAT; Elain Campbell, CGS committee; Laurie and Troy Lucier, Mary Parker, Chris Rose, Nick Vanderheld, residents; Jesse Martin, Eversource; Tom Hutcheson, Town Administrator; Lisa Turowsky, Assistant to the Town Administrator

Minutes

June 24, 2019

- **On a motion from O'Rourke to approve the minutes of June 24, 2019, seconded by Kantor, the vote was unanimous in favor.**

Warrants

Vendor warrant FY2019: **\$18,383.58**

Vendor warrant FY2020: **\$533,395.16**

Payroll warrant FY2020: **\$105,606.18**

Payroll deduction warrant FY2020: **\$25,456.36**

Payroll deduction warrant FY2019: **\$8.63**

- **On a motion from O'Rourke to approve the warrants, seconded by Kantor, the vote was unanimous in favor.**

Meetings Attended by Select Board Members None.

Public Comments

Malcolm Corse asked whether the Town Office had a plan to work on the Town Hall cupola. Hutcheson noted that it is the province of the CPA to move projects forward on its own, and that he had suggested that. Corse says there has been no action on the part of the CPA. Corse said he will pursue moving work forward on the cupola through the CPA.

New Business

Appointments:

Denise Storm to School Committee to June 30, 2022

Elaine Campbell said she recruited Denise to join the School Committee; she has an MBA and Comptroller experience, as well as children in the Conway Grammar School and Frontier.

- **On a motion from Kantor to approve the appointment of Denise Storm to School Committee for a term ending June 30, 2022, seconded by O'Rourke, the vote was unanimous in favor.**

Grace Larson to Conservation Commission for term expiring June 30, 2022

- **On a motion from Kantor to approve the appointment of Grace Larson to Conservation Commission for term ending June 30, 2022, seconded by O'Rourke, the vote was unanimous in favor.**

5-year recognition: Susan Fentin, Personnel Committee; Laura Nicholls-Shaw, Historical Commission

- **On a motion from O'Rourke to sign the 5-year recognition letters for Susan Fentin and Laura Nicholls-Shaw, seconded by Kantor, the vote was unanimous in favor.**

Letter to Eversource regarding the spraying of herbicide (glyphosate):

There were a number of letters from residents who want to protest the use of glyphosate for vegetation management on Eversource's rights of way. Hutcheson drafted a letter summarizing the points and providing back-up documentation to the Board.

- **On motion from O'Rourke to send the letter protesting use of glyphosate to Eversource, seconded by Kantor, the vote was unanimous in favor.**

6:15 Pole Hearing for Old Cricket Hill Road

- **On a motion from O'Rourke to open the hearing, seconded by Kantor, the vote was unanimous in favor.**

Eversource seeks to move a pole 22 feet. Jesse Martin said the existing pole creates a trespass between two properties (not on the property of person it serves). A pole on the property line is acceptable to landowners. Laurie or Troy want to be home when the spot is marked. Martin said the installation would not affect the home electrical panel capacity.

- **On a motion from O'Rourke to sign order setting a new pole, seconded by Kantor, the vote was unanimous in favor.**
- **On a motion from O'Rourke to close the hearing, seconded by Kantor, the vote was unanimous in favor.**

Guilford Fund:

Request for additional disbursement: Gary Lisewski requesting funds for electrical work *Tabled.*

Melissa Allis requesting funds for dependent medical care *Tabled.*

Items not anticipated within 48 hours of the meeting.

Joe Colucci has asked for hourly wages to cover the cost of mandated training. Hutcheson proposed moving \$160 from the operations account to his stipend. He notified Colucci to build it into the stipend next year. Another option is to make the position hourly instead of stipended. Hutcheson has asked Colucci to track his hours to see what that would cost.

- **On a motion from Kantor to approve the cost of mandated training, \$160, as an addition to the stipend, seconded by O'Rourke, the vote was unanimous in favor.**

Town Administrator update

Committees

A resident, Betsy Pawlikowski, has expressed interest in being on the Agricultural Commission. I've asked her whether she can come in on the 22nd to meet you and get appointed.

I'll be working with Lee Whitcomb on a job description for her new assistant. She is an exempt employee, and her assistant will be non-exempt, so it's not simply a matter of cutting and pasting. We have some good examples to base it on and should be ready to advertise soon.

Departments

We've had a request to modify some off-road drop inlets (as opposed to a catch basin, which has a grate so people can drive over them) to make sure small animals don't fall in. The Highway Department says that our drop inlets are industry standard, and putting up barriers would defeat the purpose of the installation.

I've been taking care of a number of beginning-of-the-fiscal-year items, including paying the FRCOG and re-applying to MIIA for all our liability categories, as well as making sure MIIA's lists of our vehicles, buildings, and property are correct. More items, such as MMA and other annual dues will be coming later in the summer.

Other

Carol Baldwin, the Library Director, says that the last day she will be working will be Wednesday, July 10.

Select Board Comments

None

Mail

Mail was received from a resident who was complaining about fireworks over Fourth of July; O'Rourke asked that Chief Ouimette cover the item. Also letter from Elaine Campbell about school committee appointment (already discussed.) Email from Sen. Hinds to update Select Board on Sen. 589, retroactive claw backs on some health care programs.

Announcements

None

- **At 6:45 p.m., on a motion from O'Rourke to adjourn, seconded by Kantor, the vote was unanimous in favor.**

Next Meeting: Monday, July 22, 2019 at the Town Office, 32 Main Street, at 6:00 p.m.