

Minutes
CONWAY SELECTBOARD
Town Office, 32 Main Street
May 31, 2016, 6:00 p.m.

Select Board members present: John O'Rourke; Robert Baker, Bob Armstrong

Others present: Dan Thompson, FCAT; Ron Sweet, Highway Superintendent; Ron Hawkes, Fire Department; Pam Parmakian, Franklin County Housing and Redevelopment Authority; Janet Chayes, Open Space Committee.

John O'Rourke called the meeting to order at 6:00 PM.

Minutes

- **On a motion from John O'Rourke to accept the minutes of May 16, 2016, seconded by Robert Baker, the vote was unanimous in favor.**

Warrants

- **On a motion from John O'Rourke to sign the vendor warrant for \$40,257.11; the payroll warrants for \$97,876.82 and \$1,063.86; and payroll deduction warrants for \$26,013.14 and \$232.98; seconded by Robert Baker, the vote was unanimous in favor.**

Meetings Attended by Select Board Members

Bob Armstrong attended the CEDS meeting along with Tom Hutcheson.

Citizens' Concerns None.

Old Business None.

New Business

- *Franklin Regional Housing and Redevelopment Authority:*
Pamela Parmakian, of FRHRA, noted that the HRA is starting to work with various towns on the next round of grants. Conway's Community Development Strategy plan has not been updated since 2012, and that there are six projects in town on the wait list. Further, there is a very small pool of money available for projects, housing rehabilitation and social services grants (\$2.9M state-wide for CDF-2 towns such as Conway). The HRA will apply for a grant this year, and collaboration between towns helps raise the application's score. She will coordinate with Tom Hutcheson.
- *FRCOG: FY17 Franklin Regional Cooperative Highway Products and Services: sign agreement*
 - **On a motion from John O'Rourke to sign the FY 17 FRCOG Highway Products and Services contract, seconded by Robert Baker, the vote was unanimous in favor.**
- *Approve brush-hogging and agricultural use of Rose property*
Open Space Committee Chair Janet Chayes explained that the turtles are most active from the middle of June to the end of September. Ron Sweet was asked and agreed to mow before June 15th.
 - **On a motion from John O'Rourke to approve brush-hogging and agricultural use of the Rose property, seconded by Robert Baker, the vote was unanimous in favor.**
- *Fire Department: update on Fire Truck; sign contract*
Deputy Fire Chief Ron Hawkes explained the warranties, noting no problems.
 - **On a motion from John O'Rourke to sign the contract with Rosenbauer New England, LLC to purchase a fire truck for \$435,497, seconded by Bob Armstrong, John O'Rourke and Bob Armstrong voted in favor, Robert Baker abstained.**

- *Sign Police and Fire IOD agreement with MIAA (Chubb)*
 - **On a motion from John O’Rourke to sign the police and fire IOD agreement with MIAA (Chubb), seconded by Bob Armstrong, John O’Rourke and Bob Armstrong voted in favor, Robert Baker abstained.**
- *Appoint Select Board representative to the Capital Improvement Planning Committee*
 - **On a motion from John O’Rourke to appoint Bob Armstrong as the Select Board representative to the Capital Improvement Planning Committee for a term ending 6/30/17, seconded by Robert Baker, John O’Rourke and Robert Baker voted in favor, Bob Armstrong abstained.**
- *Open Space Committee: request to appoint Jack Ferrell*
 - **On a motion from John O’Rourke appoint Jack Ferrell as a member of the Open Space Committee for a term ending 6/30/19, seconded by Robert Baker, the vote was unanimous in favor.**
- *Approve Windy Ridge as a private road from Route 116*
The Chair suggested tabling the motion so that the common driveway bylaw could be reviewed.

Items Not Anticipated 48 Hours in Advance of the Meeting None.

Town Administrator Update

- Committees
 - There have been concerns raised about the material being used on the ball field base paths. Apparently it requires more care than was part of the original plan. The soil issue is also being addressed, following a meeting with the soil company; John Heffernan of Conway Youth Sports is on top of the situation, and Ron Boyden is taking the lead in mixing in some native sand to soften the material—otherwise, it would need watering prior to each game. Because of this, I suggested that Conway Youth Sports apply for Community Preservation funds for a well on the Town Field (which would also serve a bubbler) if they would like to go that route.
- Departments
 - Town Counsel, the treasurer, and I have been working on issues surrounding the amended motion for the fire truck. Both the DOR attorney and DOR’s regional representative Terry Williams believe Conway can go ahead with borrowing for purchasing the fire truck, though it is illegal to borrow money to lease.
 - We will have more employee benefits to pay next year than we budgeted for, although we budgeted for an extra family and individual plan. The Treasurer and I are working on the best way to fund this; options include free cash or a transfer from general stabilization.
 - We will need to coordinate requests for the next application to MassWorks. Potential projects include road reconstruction and community shared septic; I don’t know at this point whether senior housing is fundable through this program.
 - Our EMD-to-be, Dave Chichester, is seeking an assistant. In related news, the Franklin County Regional Emergency Planning Committee has created the Franklin County Multi-Agency Coordination Center (MACC). Our EMD is reviewing it, as will Town Counsel, before I bring it to you for consideration.
- Projects
 - There was a site visit for bidders for South River project on Friday, May 20. A number of potential bidders were given a tour of the site. Bids are due June 2 at 2:00 p.m. at the FRCOG.
 - For the Town Field, on May 17, Bill Storti of Weston & Sampson met with John Welch of Mass West and a representative for the court surfacing company to discuss options for correcting the issues on the basketball court. The contractor will be going over the options from the paving company and the court surfacing company and then present what he thinks is the best option to you for review. I have also asked for the pitch of the ballfield to be addressed, and W&S forwarded that request to the contractor for their input.
 - GZA has started surveying and flagging the land involved in the Delabarre Avenue engineering. They will also be drilling to test the soils and will need to close Delabarre Avenue for a day. Notice will be given to all on the street, and people will still be able to get in and out. The application for FEMA grants went in before its due date (Wednesday, May 25).
 - The ad for bids for the re-worked Town Hall insulation project has been posted; the due date is June 9.

- Other
 - Some people have had the impression that the old schoolhouse is for sale. It is not for sale at the moment, but I have asked representatives of the owners to let the town know if it ever is for sale.
 - Due to the pipeline being cancelled, neither pipeline article from Town Meeting is slated to go forward.

Concerns of the Selectmen None.

Mail None.

Announcements None.

Documents and Other Exhibits Used at the Meeting

- Community Development Strategies
- Franklin County CDS Steps
- Conway CDS
- FRCOG Highway Products and Services contract
- Contract for fire truck with Rosenbauer New England, LLC
- MIAA 2016 IOD revised quote

Next Meeting

- *Scheduled for Monday, June 13, 2016 at 7:00 p.m. at the Town Office, 32 Main Street.*

On a motion from John O'Rourke, seconded by Robert Baker, the meeting was adjourned at 6:54 p.m.

Respectfully submitted,

Robert Baker, Clerk