

PUBLIC BUILDINGS COMMITTEE MEETING MINUTES

Date: August 31, 2023

Time: 3:00 PM

Location: Firemen's Relief Association Building, Ashfield Rd.

Members Present: Ron Sweet, Walter Goodridge, Ken Ouimette, Chris Herrmann

Others Present: Jon Wyman, Véronique Blanchard, Chief Baker, Chief Bates

Ron called the meeting to order at 3:08 PM.

Ken moved and Chris seconded approval of the minutes of March 30, June 7, June 29 and August 10, with minor edits. The vote was unanimous in favor.

Jon and Walter reviewed plans for access to the upstairs storage area now planned for the Public Safety addition. Ideas were floated about how to create outdoor stairs to access, but if a staircase was outside it would have to have a switchback, which was thought to be both impractical and unsightly. The the idea of putting an actual staircase in the storage closet was discussed. This would take away the use of the closet itself, but would allow permanent access to the large upstairs area above the ceiling.

Also discussed was the drop ceiling and whether it should be a hard ceiling to allow for more storage room. It was decided that the ceiling could be lowered to 8 feet and the drop ceiling depth could be just one foot to allow for more storage room. A closet will be added to the police chief's office, and the door between the police chief and police officers' offices removed. The flooring will be of high enough quality vinyl that it doesn't need to be waxed. Internal doors will have windows. Adding trim to the windows will add to the cost, so there will be sheetrock returns and windows with hardwood sills. Also included will be rubber stair treads. Locks will be decided on at a later time, and closet shelving, appliances and furniture will not go into the specifications.

The Franklin County Technical School will provide all electrical, mechanical and plumbing work, and Andrea Woods of the FRCOG will be contracted to write up the bid documents.

Ken moved and Walter seconded a motion to adjourn the meeting, which was unanimously approved and adjourned at 4:35.

Respectfully submitted,

Véronique Blanchard