

PUBLIC BUILDINGS COMMITTEE MEETING MINUTES

Date: March 30, 2023

Time: 3:00 PM

Location: Old Highway Garage

Members Present: Ron Sweet, Peter Jeswald, Walter Goodridge, Ken Ouimette, Chris Herrmann

Others Present: Véronique Blanchard

Ron called the meeting to order at 3:09 PM.

Ken moved and Walter seconded approving the minutes of February 14th and 23rd, 2023 as written. All said aye.

The committee discussed the proposal submitted by Vreeland Design Associates for \$10,600 outlining the scope of work for the design and preparation of bid documents for the Conway Public Safety building addition. After reviewing the proposal, Ken moved and Walter seconded to approve the proposal and recommend it to the Selectboard for signature. All said aye.

The existing building upgrades were discussed, and it was decided that all work will be completed either in-house or by Franklin County Technical School students. The existing building upgrades will therefore not need to go out to bid, but we will work with Andrea Woods of the FRCOG for the bid process for the addition.

The committee discussed funding for the project. Véronique mentioned a proposal to use \$311,000 from the current Highway Maintenance Building fund. There will be \$450,000 left in that account, which is a testament to the incredible work the Highway Facility Committee did in saving the town money. \$139 is earmarked for highway equipment as a request at annual town meeting. The public buildings committee intends to request town meeting release \$311,000 to create a new Public Buildings fund, to be added to the 192 Public Buildings account. These funds would be used for any public building needing work other than routine maintenance already covered under 192.

It was decided to hold a Public Building Public Forum on May 25th at 6:30 PM at the building at 15 Ashfield Road to explain to the public plans for the addition and renovation of the existing building. Véronique will prepare a draft PowerPoint for the public forum.

While discussing the plans for future building projects in town, such as the lift and renovations to the Town Hall, the committee unanimously agreed that it is important and indeed practical to work on one project at a time and see it through to completion. The committee unanimously agreed that the work on the public safety building is the first and highest priority.

Ron moved and Peter seconded a motion to adjourn; the meeting adjourned at 4:32 PM.

Respectfully submitted,

Véronique Blanchard