

Conway Planning Board Minutes
Thursday, May 18, 2023 - 7-8:30 p.m.
Location: Town Hall, General Meeting Room

Present for the Planning Board: Beth Girshman, Chair; Members Susan Fentin, George Forcier, Bill Moebius; Associate Member Joe Stzregowski

Others Present: Cheryl Case, Louise Beckett, Assistant to the Board

Beth called the meeting to order at 7:10 p.m.

1. Review and approve minutes of May 4, 2023

On a motion from Beth to approve the minutes of May 4, 2023, George seconded, all said aye and the vote was unanimous in favor.

3. Vertex Tower Assets and Roaring Glen Farms, LLC: special permits; communications; updates

Vertex real estate development company hasn't moved on the special permit from April 2, 2020 for South Deerfield Road. The Board hopes Fran Parisi, Vertex's attorney, will attend the next Planning Board meeting in regard to the two sites: 1384 South Deerfield Road and 1352 and 1356 Ashfield Road.

Beth drafted a response to Roaring Glen in regard to their special permit with the effective start date of July 2021. Permits do not renew; if they have allowed their permit to lapse due to lack of developing the project, a new permit will be required. Beth will send the Board's response and cc the Building Inspector.

4. Cybersecurity Training

Chair and 'employees' must do cybersecurity training for insurance purposes and also to protect the town. George offered that if he does assume the chairmanship of the Planning Board in July, he will complete the training as directed by the Selectboard through the Town Administrator

5. Large scanner purchase question: digitizing old maps; historical documents for PB

The Town Administrator is asking departments if they want to digitize their old maps, historical documents, etc.. The question was raised as to whether such a purchase would be cost-effective, or if it would be better to have such items scanned at Staples or another vendor.

6. Future items:

- River corridor overlay zoning, next steps with Conservation Commission/Selectboard

We have DLTA funding from the FRCOG starting in July and will approach Kimberly MacPhee, Land Use & Natural Resource Manager, once the fiscal year starts.

7. Mail/email

We received an invoice from the *Recorder* for \$200.10 for the Public Hearing notice on Adult Use of Recreational Marijuana, published 04/13/23; payment due date: 05/30/23.

8. Old business

We are trying to schedule a visit with Nexamp about the solar array on North Poland Road, which still isn't running. There are questions on the driveway - if running water is causing erosion. The retention pond is filled: it should let water in and then spread it out under the road and then to the wetland. But the water had backed up to the silt fence, which is surrounded by hay bales. Hard to tell if it's working properly. The hay bales and silt fence are temporary until grass is established. ConCom and Nexamp need to find a date to examine what is happening.

The Pickle Ballers wanted to establish a playing field on the South Meadow, but Bill reported that the CPA denied it because of a lack of knowledge as to how much water would affect the field.

9. New business

Susan Fentin, whose term is expiring at the end of June offered that she would be happy to help should George assume the chairmanship of the Board, as a volunteer to assist with projects.

10. Public comment

Cheryl offered that she has a scanner for smaller items, and that she also is considering joining the Board.

Upcoming Meetings: 1st and 3rd Thursdays
June 15

Summer schedule: 1/month
July 20
August 17
Town Meeting, Saturday, June 3

Adjourn:

At 7:50 on a motion from Susan to adjourn Bill seconded, all said aye and the vote was unanimous in favor.