Conway Planning Board
January 7, 2021

Minutes – Meeting by Zoom

Members Present: Beth Girshman (Chair), Mary McClintock, Jennifer Mullins, Susan Fentin, Joseph Strzegowski (associate member)

Other Attendees: Alexis Fedorjaczenko, Janet Chayes

Location: Remote by Zoom (phone/video) in accordance with memo from Town Administrator dated March 17, 2020 ("Logistics for Committees During the COVID-19 Emergency")

Meeting Called to order at 6:00 pm.

Motion by Susan to approve the meeting minutes of November 19; seconded by Mary. Motion passes 3-0-1.

1. **Letter to NexAmp, results**
   - Response on screenings.
   - Also discussion about water, trash, and other issues.

2. **Public information sessions – Next steps/who/what**
   - After some discussion about the pace of events planned, the board agreed to a revised schedule for information sessions
   - **River corridor – Jan 21**
     - Joe: Discussion of river-corridor project status with Kimberly McPhee.
     - Beth will confirm expectations with Kimberly for the information session.
     - Janet Chayes showed a draft flyer for the event; it will be shared.
     - At the end of the 21st, announce the next info session.
   - **Large scale solar – Feb 18**
     - Subcommittee will work on this outside of the meeting, see below.
     - Be clear on promotional materials that this is to solicit information from the town.
   - **Housing – March 18**
     - Discussion about agenda:
       - Current status of what's allowed in town.
       - Introduce topic of accessory dwelling units.
       - Share data from Alyssa LaRose (affordability of housing etc). Beth will see if Alyssa is available to attend as a resource.
       - As for input and questions (that may be answered later)
       - Introduce other related topics like senior housing; CPA and other funds for buydowns or down payment assistance;
   - Press release saying that the planning board is soliciting information on these two issues: Beth and Susan will draft, and Mary will review.

3. **FRCOG housing report -- summary documents, zoning discussion**
   - Received materials from Alyssa, no additional discussion.

4. **Article 9, Zoning Bylaws / Large Scale Solar Facility Bylaw**
    - Subgroup formed with Beth and Joe to work on a plan for Feb 18.
    - Joe attended the regional planning board meeting where Whately presented the bylaw.

Mail — No other mail.

Old business –

- Deerfield River Portage – no discussion
- Planning Board archives – no discussion
- Zoning use table revision, for FY 2022 – no discussion

New business not reasonably anticipated 48 hrs. in advance:

- Ashfield cell tower. Rick Chandler from Ashfield contacted Beth about a letter they received from Bobbi Melville, a Conway resident stating she had a lease for a cell tower proposal. Beth let Rick know there is no special permit application that has been filed for the project.

Motion by Mary to adjourn the meeting; seconded by Susan. Motion passes 5-0-0. Remote meeting concluded at 7:32 pm.

Upcoming Meetings:

- January 21 (Public Information session)

Respectfully submitted,
Alexis Fedorjaczenko