

Conway Planning Board (PB)

July 9, 2020

Minutes – Meeting by Zoom (phone/video)

Members Present by phone: Beth Girshman (Chair), Mary McClintock, Bill Moebius; Jennifer Mullins, Susan Fentin

Other attendees: Alexis Fedorjaczenko (Staff), Joseph Strzegowski

Location: Remote by Zoom (phone/video) in accordance with memo from Town Administrator dated March 17, 2020 (“Logistics for Committees During the COVID-19 Emergency”)

Meeting Called to order at 6:00 pm

1. Motion by Mary to approve the meeting minutes of June 18, as amended, seconded by Jennifer. Motion passes 4-0-0.
2. Welcome to Susan Fentin!
3. Joe’s appointment as PB associate – Beth will talk with the Select Board.
4. Tighe & Bond report on NexAmp project; the report was shared by email.
5. Setting priorities for upcoming meetings and fall action items
 - a. Beth assumes the fall meetings will be over Zoom. She will set a recurring meeting for the fall meetings. There was discussion about a vice-Chair to assist Beth with duties while she is away this fall.
 - b. Discussion about priorities (see following agenda items).
6. Multi-hazard action plan – Next steps for action items from 2019 mitigation plan update: establishing river corridor overlay. Continued discussion re: adding “reduce or eliminate the potential for localized flooding events” to Section 32, Environmental controls of protective by-laws.
 - a. Still envisioning an informational meeting in the winter, there isn’t much to do until the fall. Susan asked for a copy of the plan; Beth will share with her.
7. Affordable housing, tiny house and Zoning by-laws – continued discussion
 - a. Mary provided updates on funding available to assist people struggling financially as a result of Covid. Mary will further investigate and will report back to the group at the August meeting on steps the town could take.
 - b. Joe attended a seminar about tiny houses. He said it was well-attended and shared details. There was also discussion about ADUs. Beth said that it does not seem that there is a lot of benefit to the local community from tiny houses.
8. Zoning use table revision (who?) – for FY 2021? – Will return to this topic in the winter.

9. Master plan – rewriting selected chapters

- a. Beth suggested everyone take a look at the plan and if each member is willing to identify a chapter they are willing to work on. Joe suggested that FRCOG could help with the process of updating the plan. There was discussion about next steps.

10. Mail/email – Beth will pick up the mail from Bill.

11. Old Business – There was discussion about the Planning Board's records.

12. New business not reasonably anticipated 48 hours in advance

13. Schedule, Planning Board meetings

Generally, 1st and 3rd Thursdays, 6-7:30 p.m.

Next Meeting (Summer Meeting schedule): August 13, 2020

Fall Schedule: Sept 3, Sept 17, Oct 1, Oct 15, Nov 5, Nov 19,

Motion by Susan to adjourn the meeting; seconded by Bill. Motion passes 3-0-0.

Remote meeting concluded at 7:15 pm.

Respectfully submitted,
Alexis Fedorjaczenko