

## **Conway Planning Board (PB)**

**September 19, 2019**

### **Minutes – Meeting**

**Members Present:** Joseph Strzegowski, Mary McClintock (by phone), Bill Moebius, Jennifer Mullins, Dave Barten (Associate Member)

**Other attendees:** Alexis Fedorjaczenko (Administrative Assistant)

**Location:** Conway Town Offices

### **Meeting called to order at 6:00 pm**

1. Minutes from the meeting on September 5, 2019, were reviewed. Motion by Mary to approve minutes; seconded by Bill. Motion passes, 4-0-0.
2. Signs and by-law compliance, letter to “Tea for Two”, compliance enforcement?
  - a. Beth sent a letter to “Tea for Two” and members report that they see this signage has been taken care of.
  - b. There was an inquiry from Mark Silverman, Chair of the ZBA, about signage bylaw enforcement. Conway’s zoning enforcement officer is FRCOG, though the Planning Board could also approach the person directly with a request; Joe will write a letter to Mark letting him know.
3. Discussion of Section 22 & Article 8: Use regulations (RMDs) (Joe)
  - a. Joe distributed the Cannabis Control Commission’s “Guidance for Municipalities Regarding the Medical Use of Marijuana” and indicated that unless there are other changes requested, he will simply make a change to the Conway bylaw to add “medical” or to reference “marijuana establishment” more generally. Mary agreed that this could be a simple revision including changes to the title and text, and adding a definition of medical. There was discussion about the consistency of Conway’s bylaw with the state laws.
4. Bylaw section 22.1 - interpretation and discussion, comments from Town Counsel (Joe)
  - a. Joe reported on input received from Town Counsel. Joe suggested that a next step would be to talk with the business owners about plans for next year and appropriate next steps with the town. Beth offered that the business owners could come in on 10/17 and Joe hasn’t heard anything back yet. The Planning Board is supportive in concept and would like to ensure things are done properly.
5. Water and Sewer Forum for Rural Towns – November 1<sup>st</sup> 2019
  - a. Joe has signed up to attend the forum; he will send forum details to the Board members in case anyone else is interested.
6. Planning Items for possible Fall Special Town Meeting (STM)?

- a. Joe asked if the Board would like to undertake bylaw changes for the STM, and considered how the timing would work. There was discussion and a general consensus that this would be rushed and is not necessary.
7. Dave Barten resignation effective Sept 19, 2019
8. Multi-hazard action plan – Action items from 2019 mitigation plan update: Tom H’s comments re: “fluvial erosion hazard overlay district versus the possibility of establishing a broader river corridor overlay.” Also, possibility to add “reduce or eliminate the potential for localized flooding events” to Section 32, Environmental Controls of protective by-laws. Discussion needed for plan update – (Joe)
  - a. There will be an update done by the end of December with some action by the Planning Board required.
  - b. Tom Hutcheson asked Joe to be part of a group working on updates to national building code.
9. Planning projects discussion for FY 2019-2020, items 10- below – Joe indicated everyone should think about which they want to work on, and that a timeline should be developed.
  - 10a. Zoning use table revision (Joe, committee review and update)
  - 10b. 2013 Master plan review and update (one section) (Bill)
  - 10c. Multi-hazard mitigation action items (includes item 8 above)
  - 10d. Commercial signage (Greenfield Savings Bank) (Bill) – Bill did some research on how signage is handled in other towns. There was general discussion about signage.
  - 10e. Small scale solar bylaw (Beth) (15 KW - ???)
  - 10f. RMD and adult marijuana (added)
11. Pending and possible – no additional discussion.
  - SP Hearings about cannabis grow operations
  - SPR(s) Hearings for tentative solar installations (Goodridge; Forcier property)
12. Mail/email – reviewed.
13. Old Business – none.
14. New Business not reasonably anticipated 48 hours in advance
  - a. There was an informal inquiry about subdividing lots on Riley Road.
15. Fall schedule, PB meetings 1st and 3rd Thursdays, 6-7:30
  - October 3, October 17
  - Beth will be away October 3

Motion by Bill to adjourn the meeting; seconded by Joe. Motion passes, 4-0-0.

Adjourned at 7:25

Respectfully submitted,  
Alexis Fedorjaczenko