## **Personnel Committee**

Meeting Agenda for Monday, April 29, 2024 4:00pm to 5:00pm at Town Hall

Member Name / Role	Term Expires
Phyllis Craine, Chair	2026
John Craine, Clerk	2024
Alan Singer, Member	2025

## Preliminaries

- Call meeting to order
- Review and approve minutes from meeting of April 18, 2024

## **Continuing Business**

- Review job descriptions with department head Highway Dept, Transfer Station, Accountant
- Update from Committee Chair on outreach to EANE