

**Minutes**  
**HIGHWAY GARAGE/FACILITY COMMITTEE**  
Wednesday October 9, 2019, at 5:00 PM  
Town Hall

*Present:* Walter Goodridge, chair; Ron Sweet, Peter Jeswald, Ken Ouimette, Hank Horstman

Walter called the meeting to order at 5:00 p.m.

*Minutes*

Ken made a motion to approve the minutes of Thursday, September 26, 2019  
Peter seconded, and it passed unanimously.

*Public Comments*

None

*Old Business*

None

*New Business*

The discussion revolved around concern for completion of the design of the Maintenance Building in time for a December Special Town Meeting and the revision of the electrical, plumbing, and HVAC components of the building.

Walter explained that Dave Vreeland has worked Richard Parks the owner of WV Engineering in Keene, NH. Parks is an engineer experienced in design and also value engineering. Walter spoke and corresponded with Debbie Anderson of the State's Attorney General's office about procurement of value engineering. She said that we may procure those services without competitive bidding if the fees are less than \$30,000.

Parks has proposed value engineering services based on the 2014 design of the Maintenance Building. His proposed fees are: HVAC \$6,000, plumbing \$3,600, and electrical \$8,900.

Peter suggested that we have him do value engineering on all of the sub-bid categories. Ken pointed out that the plumbing needs very little work, and moved that we engage Parks for only the HVAC and electrical engineering. He made a motion to that effect, which was seconded by Peter, and passed unanimously.

Walter said that he would advise Parks about Ron's feeling that the building will not need 3 phase electrical service.

At 5:40, Ken moved to adjourn, Peter seconded, and the motion passed unanimously.

DRAFT