

**Minutes**  
**HIGHWAY GARAGE/FACILITY COMMITTEE**  
Tuesday, September 10, 2019, at 5:00 PM  
Town Hall

*Present:* Walter Goodridge, chair; Ron Sweet, Peter Jeswald, Ken Ouimette, Hank Horstman

Walter called the meeting to order at 5:05 p.m.

*Minutes*

Peter made a motion to approve the minutes of Wednesday, August 21, 2019  
Ron seconded, and it passed unanimously.

*Public Comments*

None

*Old Business*

None

*New Business*

The Committee discussed the contract proposed by David Vreeland for the design of the Maintenance Building which has been modified slightly through conversations between Dave and Walter. It is similar to the contract for the design of the Storage Building but lists the increased scope of the project which will have electrical, plumbing, and HVAC components. The design fee is \$29,200, the same amount mentioned by the Committee at Town Meeting.

Ken moved that the contract be approved and be passed to the Selectboard for signing. Peter seconded the motion which passed unanimously.

The Committee then discussed the possibility of having Town employees perform the electrical, plumbing, and HVAC work as is the case with the site preparation of the Storage Building. All agreed that this would reduce the cost of the building considerably. Ken said that he would take on the plumbing and HVAC work with the help of other employees. Two local electricians were suggested as possible employees. Potential obstacles are the agreement of the Town Manager and Selectboard, and also compliance with Massachusetts procurement regulations. Ron and Walter agreed to visit Andrea Woods at FRCOG to discuss the effect of regulations on this plan.

There was general concern about the speed of Dave Vreeland's design work. Peter agreed to contact him regularly, so that we will have a design and cost estimates in time for a Special Town Meeting in November.

Ken moved to adjourn, Peter seconded, and the motion was approved unanimously.