Conway Festival of the Hills Committee Minutes

When: September 9, 2026, 6:00 PM

Where: Conway Town Hall

Attendees:

Sue MacDonald (recorder)
Hazel Goleman
Janet McLaurin
Jack Harrison
Rena Moore
Jim Bosman
Mike Kurkolonis
Annie Bigwood

Absent:
Alexis Arcaro

The meeting started at 6:03 PM.

Prior minutes approval
A motion was made by Sue to approve the prior minutes for the August 27th meeting. Hazel seconded. Minutes were approved unanimously. Approval for the September 1, 2026 was tabled because they were not distributed prior to the meeting.

Board Check In
Nothing to report.

Activity coordinator check-in
Jack provided the list of events and will make any needed changes. Once the event list is finalized, he will provide to Hazel for submission to the Conway Currents for the October issue. Annie will share confirmation of advertisers for the program and sponsors.

Rena confirmed that she is all set with the homemade candy that will be part of the Café Conway tent. All requirements to meet the FRCOG Health Department regulations will be met.

Jim provided an update on behalf of the Conway Parks & Rec. He will make sure that all outlets are working and will arrange for an update to the one outlet that needs 2 additional plugs added. Jim also volunteered to act as the parking coordinator. He will arrange to have the festival banners set up around town prior to the

festival. Hazel will look into having new, larger lawn signs made. These will be purchased using the non-profit funds.

Hazel confirmed that Ceil Antes is set with the parade line up.

Mike provided details of the car show. The road will be shut down starting at 1 pm from Whately Road to the Mason Hall. Exhibiting cars will be pre-staged in the bank parking lot until they can be moved to Main Street. Pumpkin Hollow Common will be used for attendees including those participating in the kids' skillet toss. Cliff's BBQ will be set up in the Conway Inn parking lot. The Duck Pond candy truck will be near the library.

Janet will confirm that the church will allow temporary storage again for the festival equipment after take down. Sue will be out of town so Hazel will coordinate a group to move the items back into the bank by the middle of October.

Dissolution of non-profit and transfer of funds to town.
Sue reported that a pro-bono lawyer has been found through the Lawyers Clearinghouse. An introductory meeting will be held between Sue and the lawyer soon.

Unanticipated items of concern that arise after posting
None

Public comments
None

Upcoming meetings for Festival Coordinators:
Tue, September 15, 2026 at 6:00 PM – Town Hall
Wed, September 23, 2026 at 6:00 PM – Town Hall
Tue, September 29, 2026 at 6:00 PM – Town Hall
Wrap up meeting:
Wed, October 14, 2026 at 6:00 PM – location TBD

Motion made to adjourn by Sue, seconded by Janet with unanimous vote.

Meeting adjourned at 7:34 PM