

Conway Festival of the Hills Committee Minutes

When: May 21, 2026, 6:00 PM

Where: Conway Town Office

Attendees:

Sue MacDonald (recorder)

Hazel Goleman

Heather Lantz

Marlene Znoy

Absent:

Janet McLaurin

Alexis Arcaro

The meeting started at 6:01 PM.

Prior minutes approval

The prior meeting minutes could not be approved due to the lack of a quorum.

Board Check In

All board members have been sworn in and have completed required training.

Activity coordinator check-in

M. Znoy reported issues with last year's volunteer sign up form due to volunteers signing up for all time slots and/or all positions. Will work with Erica Goleman on editing form for this year. H. Lantz offered to assist with this year's volunteer confirmation process. The activities coordinators need to be responsible for final contact with volunteers to confirm time slots and any special instructions.

H. Goleman reported that a vegan food vendor is still needed.

The suggestion was raised to meet with the Ashfield Festival committee to compare challenges and solutions.

Advertising for the program booklet is underway with several ad forms and payments received to date.

Dissolution of non-profit and transfer of funds to town.

S. MacDonald is working with the town administrator and lawyer to make sure there is a document explaining the legislation and reason for the transfer of funds. Once that is in hand, the final filings can be completed and the 501c3 will be dissolved.

Unanticipated items of concern that arise after posting

None

Public comments

None

Upcoming meetings for Festival Coordinators:

Tue, June 9, 2026 at 6:00 PM – Town Hall general purpose room

Thu, June 25, 2026 at 6:00 PM – location TBD

Tue, July 7, 2026 at 6:00 PM – location TBD

Mon, July 27, 2026 at 6:00 PM – location TBD

Wed, August 12, 2026 at 6:00 PM – location TBD

Mon, August 24, 2026 at 6:00 PM – location TBD

Motion made to adjourn by H. Goleman, seconded by S. MacDonald with unanimous vote.

Meeting adjourned at 6:32 PM