

Conway Planning Board Plot plan checklist for Planning Board members:

- 1) Does each lot(s) defined on the plot plan have a minimum of 200 feet of frontage on a suitable public road (41.1.b)? If Yes, proceed to step 2. If No, proceed to step 3.
- 2) Does each lot area on plot plan equal or exceed 1 acre (41.1.c)? If Yes, sign plans. If No, not a frontage building lot, return plan to applicant or note on plan that lot is not a building lot and sign plan.
- 3) Check for back lots (41.1.d): Do lots have a minimum width 20-foot easement to a suitable public road? If yes, proceed to step 4. If No, not a back lot, return the plan to applicant or note on plan that lot(s) is not a back building lot and sign the plan.
- 4) Does each lot on the plot plan have an area equal to or greater than 4 acres and 200 feet of width at the building location (41.1.d)? If yes, proceed to step 5. If No, return plan to applicant or note on plan which lots are not a building lot and sign plan.
- 5) Check for common driveway requirement (41.5): Does easement(s) serve more than two lots? If yes, proceed to step 6. If No, sign plans.
- 6) Check for compliance with Section 41.5, Common driveways. If compliant, sign plans. If not compliant, return plans to applicant.

Note: Return signed original (Mylar) to applicant, retain one signed copy for Planning Board files, forward one signed copy to Assessors.