



**Town of Conway, Massachusetts**  
**Office of the Town Administrator**

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**MINUTES**  
**CAPITAL IMPROVEMENTS COMMITTEE**

DATE: Monday, February 12, 2024  
TIME: 4:30 - 5:30pm  
PLACE: Town Hall  
Attendees: Chris Walso, Bob Armstrong, Phyllis Craine (Chair), Chief Don Bates

This meeting was not official because the agenda was not posted in time to comply with the MA Open Meeting Law. However, these minutes are provided as a public service

1. December 11, 2023 minutes were approved
2. The Committee had a discussion with Chief Bates re: Police Department Capital requests
  - a. FY 2025 needs: a new cruiser has been requested and will appear as a Town Meeting warrant article. Chief Bates noted that the department has 5 officers and only one cruiser. This makes adequate coverage for the town difficult.
  - b. In the current economic climate costs are rising \$5,000 per year and given that four officers rely on one cruiser it makes more economic sense for the town to consider purchasing one now. Also, used police vehicles are not readily available and there are only two state authorized dealerships in MA.
  - c. Chief Bates noted that in the past, due to Conway having only one police cruiser, the town was not able to respond to calls because the cruiser was not available.
  - d. The current cruiser will be kept as a backup vehicle.
  - e. Police Department FY 2026 and years going forward capital needs: Chief Bates noted that other equipment used by the Police Department may need replaced in the next few years
3. The meeting adjourned at 5:30pm