

Town of Conway
Community Preservation Committee
Meeting Minutes from Dec 11, 2023

Please find below the CPC meeting notes of December 11, 2023.

Note: A printed copy will be left at Conway town offices for H. Hortsman.

CPC Meeting Notes, December 11, 2023

In Attendance: Jocelyn Forbush, Aimee Anderson, Brittany Nickerson, Bill Moebius

1. Motion to accept minutes of October 25, 2023, motion seconded, all in favor.
2. Committee Membership: Donald Joralemon has resigned from the committee. We will miss him and his excellent input.
Welcome to new members Brittany Nickerson and Hank Hortsman.
One vacancy remains. The Chair will pursue recruitment of person to fill last vacancy.

Member communication: One member does not have a computer and alternative arrangements must be made to ensure the member is informed of meetings and events.

3. Proposal Cultivation and Special Town Meeting Results:
Discussion of Proposal Cultivation: Rewrite of application, possibly splitting the application into a short form for discussion and a longer form application for detailed information to provide clear instructions and expectations. Develop legal and financial questions. Propose project time limits and possible procedures for extension. Check in with other committees, follow-up discussions.

Special Town Meeting results:

Article 7, Sections A & B passed after discussion.

Town Meeting Discussion: Conway citizens asked questions regarding the process by which the proposals are passed to Town Meeting by the Community Preservation Committee.

Concern was expressed about a past project that was not completed. Questions were asked about the total amount of money available to Conway and how the funds are paid out to projects.

Committee Discussion: Develop possible ways to distribute committee information to the public: articles in the Conway Currents newsletter, annual public meeting to facilitate discussion of Community Preservation Committee procedures and address community questions, develop written materials (brochures, flyers?) to address FAQs.

4. Community Preservation Plan of Action Checklist: Development of a committee vision, yearly public meeting, member representatives to put CPC discussion onto their other committees and return feedback to CPC: What are the priorities of Conway's committees?
5. Review of Funded Project Financials: What projects have been finished? What projects are still in progress? Possible site visits, financial progress.
6. Other Items: Schedule of next meetings

3rd Monday of the month

January 15, 2024

February 19, 2024

March 18, 2024. Possible meeting in the Library meeting room? Aimee will follow up on availability.

April 15, 2024

May - No Meeting

June 17, 2024

Note: Zoom address contained a partially incorrect passcode. The committee made every effort to inform the members of the new passcode. The town executive was informed of the problem. This was the first combined zoom and in person meeting and hopefully all of the difficulties have been worked out to make a smoother start to our next meeting. Apologies for any inconvenience or confusion.

Meeting Adjourned