

Community Preservation Committee

Meeting Notes of March 27, 2025

Meeting began at 6:02 pm

In attendance: George Forcier, Carolyn Thayer, Louise Beckett, Hank Horstmann, Aimee Anderson, Brittany Nickerson

Agenda Item # 1 – Review and acceptance of meeting minutes of 3/13/25.

Agenda Item # 2 – Presentation of future project.

Brittany Nickerson presented the preliminary stages of a proposal to build a covered outdoor space at Conway Grammar School. Brittany asked several questions about the application process and how the project would fit into one of the CPA categories. General discussion: Conway Grammar has received a grant for nature-based programming. The students will be taking part in a 'Farm to Student' project with outdoor activities. A pavilion-style covered classroom would be ideal for nature-based learning. More planning is in progress. The pavilion would be open to community use outside of school hours.

Chairperson will consult with the community preservation coalition to gain clarity as to how the project would fit the requirements of the act. Chairperson will e-mail the information to the committee members and to Brittany Nickerson.

Thank you, Brittany Nickerson.

Agenda Item # 3 - Committee discussion of Summary Budget Comparison

Chairperson discussed the summary with the town accountant

There were three takeaways from the meeting with the town accountant:

- A. The accountant would like to know the status of the listed projects. The committee reviewed the list to see what information is needed. The chairperson and secretary have split the list and will report results at the next meeting.
- B. There is no project time limit in the CPA. The committee can recommend a time limit for use of funds in the warrant. The town accountant can keep track of the fund deadlines. The accountant would like the committee to create a system for examining and authorizing bills forwarded to be paid.

- C. A warrant is being written to allow a transfer of \$180,000 from the general CP fund to reallocate \$60,000. to each of the three categories, historical preservation, open space/recreation, and low-income housing, bringing the accounting up to date.

General Discussion: Questions of record keeping will be discussed at the next meeting. Members will continue to look for new committee members.

Next Meeting - May 15, 2025, 6 pm

Meeting adjourned at 7:10 pm