

## Community Preservation Committee minutes - Oct. 3, 2012

The meeting began at 4:40 PM in the Town Hall. In attendance were members R. Anderson, P. Byers, M. Corse, J. Chayes, E. Endicott, and M. Morgan. This group represented a quorum.

We set the next meeting for Monday, Nov. 5<sup>th</sup>, at 3:30 PM in the Town Hall. We also agreed to meet on the first Monday of every month, at the same time and place.

Minutes from the June 5<sup>th</sup> meeting were approved.

Janet announced that we have a new member, Kate Moore. Bob said she was absent due to a bad cold.

Janet stated that she would stay on as Chairperson for one more season in spite of a desire to exit the committee, because members need time to learn the complexities of community preservation work.

Janet then identified areas of concern, and divided responsibilities for these concerns amongst the members:

**Plan** – The committee is supposed to have a plan. Eve commented that the idea of a plan contradicts the idea of responding as needs arise, yet it was decided that we can learn about viable plans by studying those of other small towns, like Goshen's. Polly agreed to be responsible for plan research.

**Publicity** – The work of the committee, the opportunity to apply for grants, and the annual report (that is submitted to the select board) needs to be publicized in the Conway "Visitor", and perhaps in larger area newspapers. This work falls to Marcelle.

**Finances** – This is Janet's domain by default, as there is no other person currently available to assume the responsibility (Eve is finalizing grant proposals for the church and the town pool, while Bob became secretary when David Barton left the committee).

**Project signs** – Work in progress, like the work from CPC funding at the Congregational Church, needs temporary signs, acknowledging the grant. Finished projects need one tasteful, permanent sign. Questions of size, content, and materials were discussed. In the end Malcolm agreed to research what other town CPA committees have done, and what is required. Janet mentioned she has learned that the necessity for signs needs to be stated as a condition for receiving a grant.

Malcolm agreed to discuss with the Historical Commission the possibility of that august body taking on the role of monitoring the Congregational Church's adherence to the Historic Preservation Restriction that is a condition of their grant.

Two members will be out of town this winter: Malcolm, mid January to April; Eve, January to April. Bob mentioned he hopes a quorum will be possible while the two members are away.

The meeting adjourned at 5:40 PM.

Submitted by Robert Anderson, Secretary