**Wednesday, July 19, 2023 Board of Assessors Minutes**

Meeting called to order at 5:16 pm at the Town Hall Office with Lee Whitcomb, Russ French, George Forcier and Laurie Lucier in attendance.

* Motion passed to accept minutes from previous meeting as written.

1. **New Mail and Invoices**

* Motion made by Lee to accept and submit for payment an invoice from the Franklin County Registry of Deeds for FY2023 surveys. Seconded by Russ – Motion passed.
* Motion made by Lee to accept and submit for payment two invoices from CAI and a request for funds to purchase postage. Seconded by Russ – Motion passed.

1. **Board Reorganization**

* Motion by George to nominate Russ as acting Chair for FY24. Seconded by Lee – Motion passed.

1. **Recent Sales, New Listings and Permits**

* Two new home sales
* Zero new listings
* Six new permits

1. **Site Visits**

* Five site visits have been completed since the last meeting.
  + New addition, Reeds Bridge Road
  + New home, South Shirkshire Road
  + New home, Shelburne Falls Road
  + New home, South Deerfield Road
  + Conversion to a home, Shelburne Falls Road
* Next round of site visits are scheduled for the afternoon of July 27, 2023

1. **Other Business**

* Received new Chapter 61B application for FY24 (new parcel to program). Motion by Lee to accept and approve the application. Seconded by George – Motion passed.
* Lee attended the Financial Team meeting on Monday, discussion on the timing of the upcoming tax mailing.

1. **Public Comments**

* None

Next meeting scheduled for August 2, 2023

Motion to adjourn at 6:32 pm