**Wednesday, June 15, 2022 Board of Assessors Minutes**

Meeting called to order at 5:15 pm at the Town Hall Office with Lee Whitcomb, Russ French, Roxanne Parent and Laurie Lucier in attendance. Meeting being recorded on Zoom via OWL.

* Roxanne Parent was sworn-in as a member of the Board of Assessors
* Election of Chair for the FY23 year. Russ nominated Lee, seconded by Roxanne, no discussion, Lee accepted, voted. Lee continues as chair
* Minutes from previous meeting reviewed and approved as written
* Discussed beginnings of a handbook
  + Educational videos
  + Frequently Asked Questions
  + Data Collection Manual
  + Town Employee Handbook
* Reviewed new sales and transfers
* Reviewed new building permits
* Reviewed sale verification forms
* Reviewed new bills – Cartographic invoice may be payable from ARPA funds
* Reviewed possibility of using ARPA funds for the data collection tablet from Tyler. Waiting on the quote from Tyler. If not ARPA maybe an article on the Special Town Meeting Warrant. This product will save time, improve accuracy and is well worth it for any town that can do it.
* Reviewed end of year budget. Overall looking good, have stayed within our budget for FY22
* Discussion regarding Cable Co. vs Eversource and Verizon
* Signed off on mileage reimbursements
* Reviewed state value of pole accounts – New Growth for MCI = $1,800 and Verizon = $200
* Signed (3) Motor Vehicle abatements
* No new chapter liens
* Tax Collections System (QDS) now has the ability for Assessors to enter the abatements. Laurie will do the data entry. Training Thursday morning.
* Lee had deposition today in the Lynch vs. Wells Fargo matter. Took approximately 1-1/2 hours.
* Still trying to sort out the Thurlow problem on Jones corner (details in the June 2nd minutes)
* Working on the Ashfield line, Chapel Falls area. Five little pieces that come over into Conway from Ashfield. Sorting out proper ownership
* Buy/Sell agreement in place for the Borton property
* Roxanne asked about progress on researching values on her property
* Barker house may be going on the market soon
* Town employee gathering postponed to sometime in the fall

Motion to adjourn at 6:13 pm

* Roxanne continued the meeting with a discussion on the progress of her barn and house

Second Motion to adjourn at 6:40 pm

Next meeting scheduled for July 6, 2022