

Town of CONWAY, Massachusetts – Board of Assessors

Minutes 8/20/2025

Attended by: Russell French, George Forcier

Guests: Derek Grueter

1. Meeting opened at 3:00pm
2. Public comments-One resident had a letter signed by BOA for legal proof regarding her parcel of land being incorrect on State and CAI gis sites-CAI has since corrected & State site has not (assessor has followed up)
3. Reviewed minutes from last meeting on July 16, 2025, approved by BOA unanimous vote: Russell French & George Forcier
4. Review of MVE Abatement report signed by BOA- Russell French & George Forcier
5. Review and signing of Bills Payable invoices for Catalis CAMA and RRG (Regional Resource Group INC) by BOA Russell French & George Forcier
6. Review of (Conway) RRG Chapter 61 database- RRG Specialist Marina has system ready- CH61A letters for DOR requirements (Mass General Laws Chapter 61A Section 3) of receipts to be mailed by Assessor-Derek Grueter and RRG Specialist Kelly Garlock
7. Research results on Watershed Land by Lee Whitcomb and David Burgess finished pending value results-tabled for future meeting in October 2025
8. Review of CAI update tool: \$1800 charge per CAMA discussed with David Manzello (RRG Pres)-Unanimous decision by BOA-Russell French and George Forcier to wait on update for Catalis CAMA when ready for Assessor. Assessors will reach out to CAI for staff access
9. Review of Building permit inspections by David Burgess & Derek Grueter-results to be discussed Oct 1, 2025 in Executive Session
10. Adjourn meeting at 4:27pm
11. Next meeting Oct 1, 2025